5 Workplace Practices That Guarantee Constant Improvement

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(Newswire.net -- May 19, 2017) -- Instilling a pragmatic work culture creates an atmosphere of efficiency and productivity. However, making this trend a continuous process requires proactive methods of problem-solving that keep your employees happy, motivated, and proficient.

Consider these five practices for constant, seamless workplace improvement.

Motivate employees with side projects

Daniel Pink postulates there are three intrinsic elements to work motivation , namely autonomy, mastery, and purpose. Side projects provide employees with a sense of independence and endless aspirations to improve at work. Additionally, allowing employees to execute side projects outside the normal work routine could be a morale booster.

A notable example is the 20% time policy of Google which allows employees one work-free day to work on whatever it is they are passionate about. Google news and Gmail are products of this 20% policy– meaning they are advancements developed by engineers while taking time off from work under this policy.

Adopt a continuous improvement model

A continuous improvement model seeks to continually improve on products, services, procedures, and processes. One such model is the Kaizen methodology. It refers to the practice of constantly looking for ways to improve workplace processes in a gradual manner. It identifies ways to eliminate hard work and reduce waste in business processes.

Ideally, any good model should be able to improve businesses in areas of operational safety, administration, quality production, reduced operational costs, and service delivery. Also, results should be studied and solutions should be standardized.

Forge teamwork

One of the best ways of boosting employee morale is to forge a formidable teamwork. This includes valuing their opinions, getting regular feedbacks and including them in decision-making processes.

Teamwork helps breathe new ideas into the business and makes room for effective collaboration to solve difficult problems. It also gives a sense of belonging and commitment which builds employee morale since every member contributes an idea towards improved productivity.

Leverage the use of technology

It is imperative to stay in tune with new technological advancements. The rapidly evolving world of today is filled with technologies that greatly increase workplace productivity. Making use of social tools and office management solutions can improve business productivity greatly.

There is hope for better communication and collaboration among staff using new technologies like cloud sharing systems, office management software, Voice over internet protocol (VOIP) amongst others. Furthermore, business data is reliably safe and accessible with the use of technologies such as cloud computing, a catalyst for financial propriety and efficiency.

Continuous skill development

Employees should be regularly enrolled for professional and personal capacity development such as training, seminars, conferences, certifications etc. Management should adopt a policy that keeps employees on their toes despite accomplishment of present goals.

Aside from the advantage of continuous improvement, it is cost effective to develop skills of existing staff in lieu of new recruitments. A sense of job satisfaction, higher motivation, and increased efficiency are just a few merits from various benefits of developing existing workforce.

Conclusion

Constantly improving workplace efficiency may seem a daunting task. However, being proactive in business decisions, employee motivation, and use of technological solutions are indubitable practices that ensure business success.

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